



## BOARD OF DIRECTORS

## MINUTES

Saturday, February 3, 2018  
9am – 10:30am  
AQP Capital Offices  
19300 S Hamilton Ave, Suite 285  
Gardena, CA 90248

Teleconference location: 6116 Fountain Ave. Los Angeles, CA 90028

Board members present: K. Lee, A. Guerrero, A. Pariano, B. Lowry, M. Pino  
Teleconference: J. Kinoshita

Board members absent: A. Elizalde, B. Hernandez, D. Murillo

Soleil Academy team present: B. Gutierrez

- I. Welcome and call to order  
Board President K. Lee called a meeting of the Board of Directors of Soleil Academy to order on Saturday, February 3, 2018 at 9:03am. Quorum was reached at 9:03am.
- II. Approval of Minutes from Previous Meeting & Recommendation to take up the consent agenda.  
B. Lowry motioned to take up the consent agenda. A. Pariano seconded the motion. The board voted unanimously to take up the consent agenda.  
Yay (6)  
Nay(0)
- III. Public Comment  
No public comments were raised.
- IV. Motion to set the Agenda  
Agenda was set.
- V. Closed Session  
No closed session was held.
- VI. Management Update
  - a. Recruitment: Students and staff
  - b. Professional Development Plan of ED
  - c. Prop 39 Contract
- VII. Committee Updates
  - a. Governance Committee
    1. Approval of ED Employee Contract  
B. Lowry motioned to approve the Executive Director's Employment Contract. A. Pariano seconded the motion.
    2. Approve Employee Handbook  
There was a discussion on recent changes made to the Employee Handbook and labor law compliance. A. Guerrero motioned to approve the Executive Director's Employment Contract. B. Lowry seconded the motion.
  - b. Fundraising Advisory Committee Updates: recent fundraising ideas were discussed.
  - c. Facility Task Force: Prop 39 updates were discussed.
  - d. Finance Committee: B. Lowry discussed recent changes to the budget and implications.



VIII. Meeting Adjourned

With no further business to conduct, Board Vice President K. Lee adjourned the meeting of the Board of Directors of Soleil Academy at 10:06am.